

MARANA ORDINANCE NO. 2024.015

RELATING TO ADMINISTRATION; REVISING MARANA TOWN CODE TITLE 3 (ADMINISTRATION), CHAPTER 3-1 (OFFICERS AND EMPLOYEES), SECTION 3-1-1 (TOWN OFFICERS) TO CLARIFY THAT THE DUTIES OF A TOWN OFFICER MAY BE ASSIGNED TO A TOWN EMPLOYEE SERVING IN ANOTHER POSITION AND THAT A TOWN OFFICER MAY DESIGNATE OTHER TOWN EMPLOYEES TO FULFILL SOME OF THE TOWN OFFICER'S RESPONSIBILITIES; AND DESIGNATING AN EFFECTIVE DATE

WHEREAS A.R.S. § 9-237 provides that the officers of every town shall be a town clerk, town marshal, town engineer, and other officers deemed necessary by the council, who shall be appointed as provided by ordinance of the town; and

WHEREAS the Mayor and Council of the Town of Marana have created and defined the Town's officers as well as appointment procedures for the officers through adoption of Marana Town Code (MTC) Chapter 3-1 (Officers and Employees); and

WHEREAS the Mayor and Council of the Town of Marana find that revising MTC Title 3 as set forth in this ordinance is in the best interests of the Town and its residents.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, as follows:

SECTION 1. Marana Town Code Title 3 (Administration), Chapter 3-1 (Officers and Employees), Section 3-1-1 (Town officers) is hereby amended as follows (with additions shown with double underlining):

3-1-1 Town officers

- A. There are hereby created, in addition to the mayor and town council members, the following officers of the town. An officer is defined as an employee who holds an office of trust, command and authority, and who is part of a responsive management team that exists to carry out the goals and policies of the town.
1. Town manager
 2. Deputy town manager
 3. Assistant town managers
 4. Town clerk
 5. Town engineer

6. Town attorney
7. Department heads
8. General managers
9. Such other officers as from time to time may be provided for by ordinance or resolution

B. These officers shall be appointed from time to time as set forth in this code.

C. In some cases, the town council or town manager may assign the responsibilities of a town officer position to another town employee or employees rather than filling the town officer position with a full-time equivalent (FTE) employee. In these instances, the employee(s) fulfilling the responsibilities of the town officer position must meet the minimum qualifications of the town officer position.

D. At the discretion of a town officer, the powers and duties of the town officer may be undertaken and carried out by another employee or employees (by whatever rank or title they may be called) who meet the minimum qualifications, if any, to undertake and carry out the assigned powers and duties, and who shall have the same authority as the town officer, under the general supervision of the town officer.

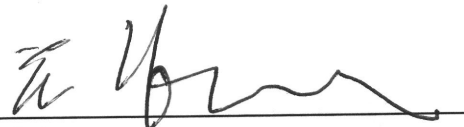
SECTION 2. The various town officers and employees are authorized and directed to perform all acts necessary or desirable to give effect to this ordinance.

SECTION 3. All ordinances, resolutions, or motions and parts of ordinances, resolutions, or motions of the Council in conflict with the provisions of this ordinance are hereby repealed, effective as of the effective date of this ordinance.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this ordinance.

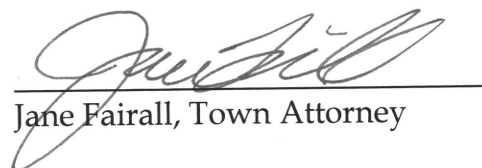
SECTION 5. This ordinance is effective on the 31st day after its adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, Arizona, this 3rd day of September 2024.



Mayor Ed Honea

APPROVED AS TO FORM:



Jane Fairall, Town Attorney

ATTEST:



David L. Udall, Town Clerk

