



## Certificate of Insurance Minimum Requirements

***It is the Applicant's responsibility to provide these requirements to their insurance broker to prepare the proper certificate and required additional insured endorsement. Substandard certificates and endorsements will not be accepted.***

Commercial General Liability (with Bodily Injury, Property Damage): \$1,000,000 per occurrence covering the Project or Location with minimum \$ 2,000,000 per occurrence for General Aggregate

***NOTE:*** Coverage limits may be satisfied with excess or umbrella coverage, only as long as those policies remain in force and the Town of Marana is named as "Additional Insured", evidenced by Endorsement number and a copy of the Endorsement\*. ***A copy of the "Additional Insured" Endorsement or Form must be provided at the time the certificate is submitted.***

Workers Compensation and Employers' Liability as required by Arizona Law

Business Automobile Liability Insurance - \$2,000,000 per occurrence

***Additional Insured:*** "Town of Marana" must be named as "Additional Insured" evidenced by Endorsement number and a copy of the Endorsement on all excess or umbrella coverage; the Town cannot solely be the Certificate Holder without being "Additional Insured"

***Description:*** Should note the Tracking Number or License Agreement Reference Number, physical location, administrative address, a general description of Right-of-Way encroachment areas and specific types of right of way improvements covered under the license agreement

***Signatures:*** Certificates and endorsements must be signed on their face

***Renewal:*** Licensee shall provide an annual renewal Certificate of Insurance and copies of all supporting endorsements

***Notice:*** Insured shall provide 48 hours written notice to the Town of Marana for termination or any changes in policy coverage, unless the insurer provides a Cancellation Notice Recipient Endorsement (CNR) to the Town