



STREET NAME CHANGE PROCEDURAL GUIDE

General Information

Arizona Revised Statutes section 9-240(B)(3)(a) gives the Town Council exclusive control over street names within the Town. For a private party to request consideration of a street name change, more than 50% approval by affected owners is required. All affected owners and occupants will be notified of the request.

The requested change must meet all street naming standards as defined in the Town of Marana Addressing Manual, Resolution No. 2007-136. Please contact the addressing department at (520) 382-2600 or addressing@maranaAZ.gov to verify the availability of the proposed street name, prior to seeking approval from affected owners and submitting the request to the Town.

Submittal Requirements

Submit the following materials for review. Fees will be in accordance with the current [fee schedule](#) for the street name change and for address changes associated with the street name change.

- Request Letter – Include the following (if applicable)
 - o Current and proposed street names
 - o Location of the street in reference to major cross streets
(ex. Located approximately 200' north of Ina Rd and 800' west of Thornydale Rd)
 - o Township, range and section
 - o Subdivision name and recording information
- Site Map – Include the following (if applicable)
 - o Identify the proposed street and limits of requested change
 - o For all affected parcels, show and label the parcel number and owner's name
- Recording Information – If the street is not located in a subdivision, provide a copy of the recorded legal ingress/egress of the street (streets or easements are usually described in the property deed)
- Supporting documentation that more than 50% of all affected owners approve of the proposed street name for private party applications – Provide *one* of the following
 - o Completed petition with owner approval signatures
 - o Signed letters from owners indicating approval (must include parcel number and address)

Approval Process

Requests will be reviewed by an addressing representative for compliance with street naming standards as defined in the Town Addressing Manual.

The requested street name change will be added to the next Town Council meeting agenda. All affected properties will be notified in accordance with the Town Addressing Manual, Section X.080. An owner or occupant may object to the change, in writing, within 15 days of the notice.

New address certificates will be mailed to all affected properties if the change is approved. The requestor(s) will be responsible for any cost associated with updating street signage.

Any owner of property whose address has been changed by a decision of the Town Council or the addressing official may appeal to the superior court within 35 days of the effective date of the decision.



Development Services / addressing@maranaAZ.gov
11555 West Civic Center Drive / Marana, AZ 85653
Ph (520) 382-2600 / Fax (520) 382-2641 / maranaAZ.gov

PETITION TO CHANGE AN EXISTING STREET NAME

Existing Street Name:

Proposed Street Name:

Property Address	Parcel Number	Owner's Name (print)	Signature	Phone Number